

**Academic Senate Council Minutes of October 3, 2016
Contra Costa College GEB 305
2600 Mission Bell Drive, San Pablo, California 94806**

Call To Order with Introduction of Guests at 2:15 p.m.

Committee Members in Attendance: Beth Goehring (President), Rick Ramos (VP/CIC), Katie Krolikowski (CTE), Wayne Organ (LA), Leslie Alexander (NSAS), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS).

Committee Members Absent: Judy Flum (DE), Bonnie Holt (LA).

Visitors in Attendance: There were no visitors in attendance.

CONSENT AGENDA ACTION ITEMS

October 3 Agenda

ACTION: Katie motioned to approve the agenda; Leslie seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Wayne Organ (LA), Bonnie Holt (LA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

September 19 Minutes

ACTION: Katie motioned to approve the minutes with minor corrections; Leslie seconded; Rick Ramos (VP/CIC), Wayne Organ (LA), Bonnie Holt (LA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions. Beth Goehring (President) abstained for non-attendance at the September 19 meeting.

NON- CONSENT AGENDA ACTION ITEMS

Guideline Check-off Form for Hiring Screening Process

ACTION: Katie motioned to approve; Wayne seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Wayne Organ (LA), Bonnie Holt (LA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

Program Review Process Recommendations There are three issues to be voted on: timeline, composition of the Planning Committee, and annual plans on WEPR.

ACTION: Katie motioned to approve the recommendations with the following corrections:

Timeline: Adjust the date for the preliminary draft in the 2016-17 timeline with no penalty for failure to meet deadline. Remove the date of "June" from the 2017-18 timeline.

Composition of the Planning Committee: The stipulation that the Planning Coordinator shall be title as Faculty Planning Coordinator, retained as a faculty member, and is a voting member. Members of each constituency group will serve staggered terms to be decided by individual groups.

Annual Plan on WEPR: Remove "Stability" from "Other Accomplishments"; add word count to text boxes; replace "TU Budget" with "Program Budget"; change "Status" to "Indicate the trend" throughout document; add some methodology to explain data in section IIB such as what students put on their applications regarding ethnicity; in section IIC Instructional Unit add that the CTE program reviews are required every two years; C2 PLO should have titles only of degrees and certificates; C3 remove sections that lists degrees because its redundant; E7 add link that labor market analysis is provided by CTE administrator; add link to provide advisory committee minutes; add "if applicable" throughout document; and remove "SLO Assessment Summary".

Randy seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Wayne Organ (LA), Bonnie Holt (LA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

NEW BUSINESS

The College Promise in California Discussion This item was tabled for lack of time.

Institutional Learning Outcomes (ILO) or Core Competencies Discussion Randy said that the administrative units cannot meet any of the ISLO because the outcomes match IGETC (from 2005). Randy asked for feedback on the Interpreted Solutions from the Planning Committee, Student Success, etc. including the Classified Senate.

Career Development and College Preparation (CDCP) Report This item was tabled for lack of time.

OLD BUSINESS/UPDATES

Equity Projects Ongoing Discussion This item was tabled for lack of time.

Faculty Schedule Committee (Update) This item was tabled for lack of time.

Non-Credit Programs Update This item was tabled for lack of time.

Senate Bylaws Revision to Dissolve Faculty Affairs Subcommittee Updated Leave Request Form This item was tabled for lack of time.

COMMITTEE REPORTS

No reports were available.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations from the public.

Adjournment – Meeting adjourned at 4:25 p.m. Next meeting will be October 17 in GEB 305 Conference Room.

Respectfully submitted.

Lynette Kral